

# PROJECT MANAGER

Mallorca or Barcelona - Spain



We are looking for a **new project manager of nutraceutical ingredients in Palma de Mallorca or Barcelona**. Together with the members of the company management team: **decide on the design and implementation of the product development project** since its conception, to its industrial production and launch. For the definition of the project, he/she will take in account physicochemical features of the new ingredient, its advantages in front of commercial existing ingredients, the scientific results desirable for its positioning on the market (e.g. product characterization, stability, bioavailability, animal model or clinical results, product specifications, quality requirements...), its production and regulatory requirements for launch.

**Industry:** Nutraceutical industry

**Seniority Level:** High Level

**Salary Range:** 30-35.000 Eur

**Employment Type:** Full Day

**Experience:** 3-5 years similar position

## Project Manager Responsibilities:

- **Reporting to the CEO**
- **Manages all daily project management activities**, including project schedule development, project budget, team leadership, intra-division liaison, project communication, staffing activities, status reporting, and resource plan development. Identifies and tracks critical path/activities, risks, contingencies and alternatives.
- **Supervises and mentors team members (either internal or external)** and ensures team members understand project objectives, specifications, deliverables, timelines and tasks. Other responsibilities include recording meeting minutes, tracking action items, preparing meeting agendas, coordinating global and sub-team activities and disseminating project information.
- **In collaboration with both CSO and Marketing Head**, actively proposes, and implements if accepted, new assays, experiments or actions that may help positioning the new ingredient on the market, or **introduce it in new sectors or markets**.
- **Proposes product strategy and is involved in the proposal and implementation of marketing strategies**, business case development, management of product life cycle.
- Provides materials and training to sales teams and/or collaborators.
- **Technical and commercial content creation:** The product manager will be in charge of producing content in a timely manner and be responsible for collecting content from in-house and from external sources to document clinical test results and advantages of using our products in all company communications. The content will be in written or video format, have different levels of detail and be addressed to different kinds of readers, be it scientific, technical, professional or to a broad audience. The content will be used in the communication with clients, potential clients, partners, press, investors etc.
- Systematically use the company CRM system to document all actions.

## Project Manager Requirements:

- **BS or MS in life sciences** or a related discipline; MBA is desirable.
- **Experience in biotech/medtech industry**, assay development a plus.
- **3-5 years experience of product management in the nutraceutical** or related industry.
- Knowledge of quality and regulatory requirements in the nutraceutical sector will be highly appreciated.
- Experience in marketing with emphasis on market strategy, product development and business case analysis in a nutraceutical/life science research environment is a plus.
- **Ability to thrive in a fast-paced startup environment** that may require adapting quickly to new directions or taking initiative and ownership of key workstreams.
- Ability to gain consensus among cross-functional teams and build positive working.
- **Experience in working in a start-up company** / environment.

## CONTACT

+34 871 94 60 47

[info@circescientific.com](mailto:info@circescientific.com)



## HEADQUARTERS

C/ Isaac Newton s/n. ParcBit – Edif.  
Disset, Local A-10 – 07121  
Palma de Mallorca  
Balearic Islands – Spain